

## A Summary Report of the May 25, 2017 CFSD Governing Board Meeting



### **Executive Session**

The governing board held an executive session for the performance evaluation of Superintendent Mary Kamerzell.

### **Review of Policy KF Community Use of School Facilities (Annual Review of fee schedule) (second reading)**

Director of Community Schools Travis Kolter presented and the board approved the revisions to the fee schedule for Policy KF.

### **Approval of Revisions to Catalina Foothills School District (CFSD) Performance Award Plan (second reading)**

Assistant Superintendent Denise Bartlett reviewed the minor revision to the plan that was discussed at the first reading on May 9. It was recommended to eliminate the one area that Data Team participation was still referenced as a requirement. The proposed revisions from the first reading were not modified. The governing board approved the Performance Award Plan for school year 2017-2018.

### **Approval of Revisions to Policy JICK, Regulation JICK-R, and Exhibit JICK-EB, Student Violence / Harassment / Intimidation / Bullying (second reading)**

Dr. Bartlett reviewed the recommended revisions discussed at the first reading by board members on May 9 and informed board members that this policy would be brought back for a third reading on June 13. The purpose of the third reading is to include proposed new language that will parallel and align JICK with proposed revisions to Policy JK *Student Discipline*. Dr. Bartlett reviewed the recommended changes by the board as follows. In the policy, a statement was added to provide distinctions between harassment, intimidation and bullying. The word “physically” was removed so that any type of harm is included as a protection. In the last paragraph the words “harassment” and “intimidation” were added so that all three types of behavior would be included. In the regulation, the language “social status” was added as an example of criteria, the reformatting into bulleted sentence form, and some minor language modification was added for clarity. There was one minor change to the exhibit to include the same language as the regulation regarding medical services and law enforcement. Dr. Bartlett reported that all other

recommended revisions from the first reading were not modified.

### **Consideration of Revisions to Policy IKF Graduation Requirements (first reading)**

Associate Superintendent Mary Jo Conery presented along with Jody Brase, CFHS Assistant Principal, Leah Glashow-Mandel, Learning Support Specialist, Kelly Lantz, CFHS Teacher, John Moes, CFHS Assistant Principal, Julie McCrae, CFHS Counselor, and Mark Rubin-Toles, CFHS Curriculum Technology Integrator. Dr. Conery reviewed the background of the proposed revisions for an additional category and language to the policy to include “Honors Credit”.

The high school administrators and staff members presented the process and development of the proposed program with the following information. The district provides a rich and wide array of honors and advanced placement courses at the high school. Implementing the Honors Credit program would encourage students to personally strive, achieve, challenge, and demonstrate their accomplishments. By awarding an honors diploma, it would encourage and recognize students who undertake and excel in the high school’s most rigorous courses. Students who excel in their high school coursework determined by grade point average and advanced placement exams as determined by advanced placement test scores would be awarded this diploma. Students would receive an “Honors” seal affixed to their Catalina Foothills High School diploma. If approved, the district would institute an honors diploma beginning with the graduating class of 2020. Board members expressed their interest in implementing this program at the sophomore level for the graduating class of 2019. The board will do a second reading at its next regular board meeting on June 13.

### **Consideration of Revisions to Teacher Assessment Program (TAP) (first reading)**

Dr. Bartlett reported that in an effort to reduce the workload for district teachers and administrators, the district administration is proposing changing some requirements in the TAP program. She presented the proposed changes for continuing teachers (more than three years) based on the statute as follows:

- Conduct one formal observation that is not prescheduled. If a teacher, after the

observation, is placed either in highly effective or effective, a second formal observation may be waived. (A.R.S. 15-537 allows the governing board to waive the requirement of a second classroom observation).

- If a continuing teacher is not classified as either effective or highly effective, a second, prescheduled observation shall be conducted.
- Change the number of informal observations from four to two for this group of teachers.

Dr. Bartlett reviewed the addition of AzMERIT English Language Arts (ELA) and AzMERIT Math to the classroom level data used to calculate the 33% of the data component of the performance classification. Board members provided insight, feedback, and minor recommended revisions to wording and language. This will be brought back for a second reading on June 13.

### **Fiscal Year 2018 Maintenance and Operations (M&O) Budget**

Superintendent Mary Kamerzell gave an update on the FY18 straw budget. There were no proposed changes since the governing board reviewed it at the May 9 meeting. Dr. Kamerzell informed board members that at the June 13 regular board meeting, there would be two adjustments to the budget that will include information on property / liability insurance premiums and substitute teacher costs.

### **2017 Arizona Legislative / Governing Activity**

Dr. Kamerzell and Dr. Bartlett shared information on the ASBA Legislative/Budget Webinar held on May 18. Board members also discussed the results of Governor Ducey's veto of Senate Bill 1209 which if passed, would have impacted the district's current teacher evaluation process.

### **Consent Agenda Items**

The governing board approved the following consent agenda items.

- May 9, 2017, regular governing board meeting minutes
- May 9, 2017, executive session meeting minutes (confidential)
- Expense voucher memorandum
- Fund raising request memorandum
- Personnel memorandum
- Gift and Donations memorandum
- Addition of sole source vendor Michigan State University for Fiscal Years 2016-2017 and 2017-2018 memorandum
- Intergovernmental agreement between Catalina Foothills School District (CFSD) and Pima County Joint Technical Education District (JTED) memorandum

- Annual approval of structured English immersion models memorandum
- Award of IFB 17-09-18 CFHS plaza restoration project memorandum
- Award of Phase II Guaranteed Maximum Price (GMP) of the REQ 17-05-19 CM@Risk construction portion of Orange Grove Middle School renovation project memorandum

### **Upcoming Board Meeting**

The next regularly scheduled governing board meeting is **Tuesday June 13, 2017, 6:30 p.m., at the Professional Learning Center at Valley View Early Learning Center.**

The tentative agenda is:

- CFSD Star Awards
- Approval of Revision to Policy IKF *Graduation Requirements* (second reading)
- Approval of Revisions to Teacher Assessment Program (TAP) (second reading)
- Consideration of Revisions to Policy K-12 *Visual and Performing Arts Standards* (first reading)
- Consideration of Biotech – Biomedical Foundations High School Course (first reading)
- Consideration of Revisions to Policy JK, Regulation JK-R, Exhibit JK-E *Student Discipline* (first reading)
- Consideration of Revisions to Policy JEB *Entrance Age Requirements*
- Approval of Classified Wages
- Approval of Classified Notice of Appointment
- Approval of Fiscal Year 2018 Budget
- Approval of Superintendent's Performance Pay



Please welcome new CFSD staff members:

Michael Ching, 5<sup>th</sup> Grade Math Teacher, VV  
Erica Gilbert, Dean of Students, OGMS  
Catherine Gregorius, 2<sup>nd</sup> Grade Teacher, CV  
Kathie Sachs-Davis, Kindergarten Teacher, MZ  
Lynn White-Raposo, Math Teacher, ECMS  
Bertha Boudreau, Classified Instructor, 1<sup>st</sup> Grade Spanish Immersion, VVELC  
Sheryl McKenney, EA Inclusion, CFHS  
Erika Jung, 6<sup>th</sup> Grade Math Teacher, OGMS  
Kenni Nakakura, Math Teacher, EMCS