

Helpful shortcuts to improve your Computer experience (always make sure your files are saved to your Google Drive and not the Chromebook)

Chromebook Shortcuts

Function	Keys
Take a screenshot	Screenshot Key
Partial Screenshot	Alt + Screenshot Key
Save your current page	Ctrl + s
Reload your current page	Ctrl + r
Zoom in on the page	Ctrl and +
Zoom out on the page	Ctrl and - (minus)
Reset zoom level	Ctrl + 0
Save all open pages as bookmarks	Shift + Ctrl + d
Search the current page	Ctrl + f
Perform a Google search	Ctrl + k (or) Ctrl + e
Show or hide the bookmarks bar	Shift + Ctrl + b
Show the toolbar	Alt + Shift + t
Open the History page	Ctrl + h
Open the Downloads page	Ctrl + j
Log out	Shift + Ctrl + q (twice)

Function**Keys**

Take a screenshot

Screenshot Key

Partial Screenshot

Alt + Screenshot Key

Save your current page

Ctrl + s

Reload your current page

Ctrl + r

Zoom in on the page

Ctrl and +

Zoom out on the page

Ctrl and - (minus)

Reset zoom level

Ctrl + 0

Lock screen

Search + L

Text editing

Select everything on the page

Ctrl + a

Select the content in the address bar

Ctrl + L or Alt + d

Select the next word or letter

Shift + Ctrl + Right arrow

Select text to the end of the line

Search + Shift + Right arrow

Select text to the beginning of the line

Search + Shift + Left arrow

Select previous word or letter

Shift + Ctrl + Left arrow

Move to the end of the next word

Ctrl + Right arrow

Move to the start of the previous word

Ctrl + Left arrow

Move to beginning of the line

Search + Left arrow

Move to end of the line

Search + Right arrow

Go to end of document

Search + Ctrl + Right arrow

Go to beginning of document

Search + Ctrl + Left arrow

Copy selected content to the clipboard

Ctrl + c

Paste content from the clipboard

Ctrl + v

Paste content from the clipboard as plain text

Shift + Ctrl + v

Cut

Ctrl + x

Delete the previous word

Ctrl + Backspace

Delete the next letter (forward delete)

Alt + Backspace

Undo your last action

Ctrl + z

Redo your last action

Shift + Ctrl + z

Switch between the keyboard languages

Shift + Ctrl + Space