

**Esperero Canyon Middle School
Site Council Summary Report
School Year 2017-18**

**Submitted by Mary Setliff, NBCT
Principal**

Site Council Members:

Chandra Givens, Anne-Marie Huffman, Corrine Kembel, Amy Mahadevan, Mitch Moffett, Stephen Villaescusa, Casey Virgil

Parents/Community Members: Chandra Givens, Corrine Kembel, Amy Mahadevan, Stephen Villaescusa

ECMS Certified Staff: Casey Virgil

Classified Staff: Anne-Marie Huffman

EC

Administration:

Mary Setliff, Principal

Meeting Dates: February 20, March 20, April 17 (2018)

Goals:

--To promote the ongoing improvements in parent/teacher/school communications.

--To give feedback on school initiatives.

--To promote goodwill between the school and community and send a message that Esperero Canyon Middle School is a great place to go to school.

--To establish Esperero Canyon Middle School as a campus where all students feel they belong

Site Council Norms

1. Contribute to substantive conversation. Ask questions, agree and disagree.

2. Respect is key.

3. Keep the conversation constructive. Many times, we will be revising previous work; our goal is to give and receive feedback that will advance this work.

4. Monitor your own airtime.

5. Debrief at the end.

Summary of Site Council Meetings: Topics

1. Promotion of Esperero:

The Site Council focused again in 2017-18 on Year 4 of Promotion of Esperero Canyon Middle School as a school.

Site Council Recommendations:

Principal Setliff will communicate with elementary schools early on in the year to schedule dates for talking to the FFOs of Ventana Vista and Canyon View. Have a Site Council parent/FFO president accompany you. Develop a parent perspective. Prepare a slide show and the wonderful brochure developed for our site. Have sign up lists for next years' committees. Get prospective parents signed up for activities for the next year before the school year begins.

2. Safety Plan: Every Site Council member received a copy of our School Safety Plan to review.

Site Council Recommendations: The Council had positive things to say about our school's safety plan. They gave suggestions for revision but also suggested that the document itself was "unwieldy" and that it needs to be transformed into a "more user friendly document when live." Again, boiling the plan down to a sheet or two for practice use (e.g., a thumbnail sketch) was suggested. We have done this with the lockdown document. In a tour around our campus, they suggested we cover our ladder that extends off the side of the roof to prevent student access. The Site Council fully supported a lockdown with feedback from the Pima County Sheriff Department and, eventually, a more intense Live Shooter drill. EC Social Studies department chair, Ms. Rombach and I will be attending a Live Shooter Drill on July 3rd at Cienega High School as a result of this suggestion.

Site Council reviewed the suggestions of Law Enforcement after our 3/13/2018 drill.

Site Council recommendations include:

- a. Accounting for all staff: when staff is in the company of a classroom teacher imbedded in a classroom, staff need to be entered on a google doc. Every person needs to be accounted for on campus.
- b. Teachers notified that they had left their rooms unlocked. Reiterate rules on leaving no classroom door unlocked.
- c. Space in blinds between two rooms (member showed us how to fix the blind).
- d. No one thought to inform Canyon View (assign the role)
- e. Hide/Fight/Run training –start with a few staff members.
- f. Hold a drill during a time that people would not expect it.
- g. Learn about simple pieces of equipment and how they can make campus safer (firehose to close doors, ladder covers). [As a result, Principal Setliff attended the Allegion Workshop given by The Trust in Phoenix and got a lot of good ideas and viewed a variety of equipment that makes a school safer).

3. Parent Communication: Suggestions included maintaining Homework Hotline. Parents stated that the Hotline was accessible and made their lives easier. They also praised the improved websites and accessibility.

4. Improvements to physical campus of Esperero: Site Council volunteered to help with the installation of the burm in conjunction with Project Wet. The Council was onboard since Ms. Casey Virgil (science teacher and member of the Site Council) presented the scope and vision of the project early on. They suggest that we continue these improvements to the physical plant incrementally. Next year, our first proposal will look at a garden on campus.

Site Council Recommendations: The Site Council was very involved in helping with the Rainwater Harvesting Project. 90% of our council members showed up to volunteer.

5. ECMS Parent Survey 2016-17 comparison to 2017-18 (Items chosen by the Council to look at)

Q 14. The data from the 2016-17 ECMS Parent Survey show that 96% of our parents agree or strongly agree that they can easily access [their] child's account.

The data from the 2017-18 ECMS Parent Survey show that 95% of our parents agree or strongly agree that they can easily access their child's account.

Implication: we continue to maintain easy access for parents.

Q 15. The data from the 2016-17 ECMS Parent Survey show that 72% of parents agree or strongly agree that [their] child's teachers' websites are easy to navigate.

The data from the 2017-18 ECMS Parent Survey show that 69% of parents agree or strongly agree that [their] child's teachers' websites are easy to navigate (the survey is still open).

Implications: updating and maintaining teacher websites is a work in progress. Aside from the survey, parents have noted that the websites are improving.

Q 17. The data from the 2016-17 ECMS Parent Survey shows that 65% of parents agree or strongly agree that teachers update their online grade books on a regular basis (at least every 2 weeks) to reflect an accurate picture of my child's current academic performance.

The data from the 2017-18 ECMS Parent Survey shows that 64% of parents agree or strongly agree that teachers update their online grade books on a

regular basis (at least every 2 weeks) to reflect an accurate picture of my child's current academic performance.

Implications: we maintain this level of satisfaction. However, it must be said that we are striving to get teachers to grade incrementally. Having process checks or components of a project due at certain times of the year might even out the workload.

Q 18. The data from the 2016-17 ECMS Parent Survey shows that 74% of parents agree or strongly agree that teachers and other staff respond to my concerns and request for information in a timely manner (+11% from 2016-17).

The data from the 2017-18 ECMS Parent Survey shows that 79% of parents agree or strongly agree that teachers and other staff respond to my concerns and request for information in a timely manner (+5% from 2017-18).

Implications: The past 2 years have seen an improvement of 16%. We feel that the implementation of Homework Hotline and the overwhelmingly positive response to that structure have contributed and continue to contribute to this increase.